

# RETURN/EXCHANGE FORM

## Keep With Products!

Returning Items for Refund – complete top of form only  
 Returning Items for Exchange – complete entire form

### RETURN POLICY

Products purchased directly from The Critical Thinking Co.™ may be returned IN RESALABLE CONDITION within 60 days of receipt for exchange or refund. Products purchased from other sellers must be returned to those sellers. SHIPPING COSTS are not refundable unless the return is a result of our error.

Include a copy of the Invoice or Packing Slip, indicating items that you are returning.

Invoice # \_\_\_\_\_ Name \_\_\_\_\_

Email \_\_\_\_\_

Phone # ( ) \_\_\_\_\_

- Return for refund only  
 Return for exchange (complete the form below)

Reason for return: \_\_\_\_\_

Please wrap your package securely and send it **prepaid U.S. MAIL** (*Media Mail Recommended*) or **UPS** to:  
 The Critical Thinking Co.™  
 1991 Sherman Ave., Suite 200  
 North Bend, Oregon 97459

**List Items Returned**

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The Critical Thinking Co.™ is not responsible for items lost or damaged while in transit and recommends insuring all returns for their product value.  
**If you have questions, please call Customer Service at 800-458-4849, or e-mail Service@CriticalThinking.com.**

## EXCHANGE ITEMS ONLY

DO NOT LIST ITEMS BEING RETURNED - USE THIS PORTION FOR EXCHANGES OR NEW ORDERS  
 As a courtesy, we will not charge shipping or handling on a new order when returned for exchange unless you require Rush Shipping.

ITEM # <small>(Please enter all letters and numbers.)</small>	PRODUCT TITLE	QTY	PRICE EACH	TOTAL

<b>RUSH SHIPPING RATES</b>				
<b>Contiguous United States</b>				
Order Total	Up to \$25.00	\$25.01—\$50.00	\$50.01—\$75.00	\$75.01—\$100.00
3rd Day Delivery	\$21.95	\$24.50	\$26.50	\$28.50
	10% + \$15.00	12% + \$15.00	12% + \$15.00	10% + \$15.00

**Payment Method** (Please photocopy this form if more order space is necessary.)

Purchase Order Attached     Check or Money Order Attached (drawn on a U.S. bank)

      

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Exp. Date [ ][ ] - [ ][ ]    Card Security Code [ ][ ][ ] [ ][ ][ ] [ ][ ][ ]

1. Total of New Items	
2. Total of Returned Items	
3. Difference (Line 1 minus 2)	
4. Subtotal	
5. Shipping (FREE)	
6. RUSH Shipping (use chart)	
<b>7. TOTAL (Lines 4, 5, and 6)</b>	

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_